

Dear, the attempt here is to tabularize all the keywords in GS 4 Syllabus, along with their definitions. The base material used to obtain these definitions is [this](#). The purpose was to establish conceptual clarity, of these ambiguous words, so that the broad themes can be revised quickly.

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Term		Meaning
1	Morals	Principles of right or wrong held by an individual.
	Values	Those benchmark qualities, developed as a result of substantial time and emotional investment, that are important to us.
	Ethics	Set of do's and dont's, that governs human conduct in a social setting.
	Essence	Intrinsic quality of something that determines its characters.
2	Attitudes	Person's learned, enduring, predisposition to react favorably or unfavorably towards an attitude object such as place, institution, event or person. <i>(Positive or negative reaction to a situation or a being)</i>
	Attitude structure	answers the question that how positive and negative evaluations are organized within and between the components- cognitive, affective and behavioral.
	Moral Attitude	Attitude which has a moral foundation. Are deeply rooted in moral conviction and they are strong predictor of how a person may act or pass a social judgement. Individual's ultimate sense of right and wrong. Manifestations of their core concept of right or wrong. Difficult to alter moral attitude.
	Political Attitude	how people evaluate the political objects such as state, citizenship, constitution, laws, government and political parties. Outlook of an individual or group with respect to political persons, events, institutions and issues in public domain.
	Social Influence	The effect of other people on our attitude (thoughts or beliefs, feelings, and behavior).
	Persuasion	a technique of attitude change which deliberately targets the people to ensure either compliance or conformity so that they exhibit an attitude as derided by the persuader.
3	Aptitude	Aptitude is combination of characteristics indicative of individual's potential to acquire some specific knowledge, skills and proficiency with training.

		<i>natural ability to do something or learn something quickly.</i>
	Integrity	Integrity is making sure that the things you say and the things you do are in alignment
	Objectivity	Objectivity is a quality of basing one's decisions and action on observable facts, figures, evidence and data after their rigorous analysis.
	Non Partisanship	Non-partisanship is a quality of being politically neutral.
	Impartiality	Impartiality means acting solely on merit while dealing with the general public without discrimination on the basis of race, religion, caste, class or any other consideration.
	Dedication to public service	Quality to fully apply one's time, energy and self for the cause of public welfare
	Tolerance	To have conditional acceptance to beliefs, practices and acceptance of others even when one considers them to be wrong.
	Empathy	The agent understands the point of view of another person so that he shares the other person's feelings, perceptions, and thoughts, even when these are not made explicit. <i>This is no feeling of pity.</i> <i>Sympathy includes feeling of pity.</i>
	Compassion	Virtue where a person is able to understand the sufferings of others and this further initiates a drive in him to alleviate their sufferings/ Compassion= Empathy + Inclination to eliminate the sufferings.
4	EI	Abilities to accurately perceive emotions, to access and generate emotions so as to assist thought, to understand emotions and emotional knowledge, and to reflectively regulate emotions so as to promote emotional and intellectual growth.
5	No definition	
6	Admin Ethics	Governance by beliefs of what is wrong regardless of self interest.
	Ethical Dilemma	Ethical dilemma is a situation when a person has to choose between two equally desirable or undesirable options.
	Laws, Rules, Regulation	Laws- Enactment of the legislature. Rules- Specific guidelines to implement laws. <i>How things are to be exactly done.</i> Regulation- In response to the incomplete nature of laws, designed by agencies to govern how laws will be enforced.
	Conscience	Is something internal to a person which determines the goodness or

		badness of a human action. It is not a random act, but relates to moral judgement of a particular action.
	Accountability	Answerability of a person for his decisions and act of omission or commission to a formal system. Responsibility is moral obligation towards one's duty. Comes from within. While Accountability arises from outside.
	Corporate Gov	Good corporate governance involves a commitment of a company to run its businesses in a legal, ethical and transparent manner and is acceptance of the fact that shareholders (specially marginal) are the real masters and management has a role of trustee on behalf of the stakeholders.
7	Public Service	Intention of serving the public while keeping citizens at the centre as opposed to private services have profit as core agenda.
	Governance	the manner in which power is exercised in the management of a country's economic and social resources
	Probity	Impeccable standards of morality in public life. sum total of public-spirited values like integrity, honesty, uprightness, dedication to public service and objectivity. <i>Sarv-Gun-Sampanna</i>
	Transparency	is about accurate information sharing with various stakeholders and citizens.
	Citizen's Charter	Set of commitments made by an organization regarding the standards of service which it delivers.
	Work Culture	Shared values and beliefs of an organization that manifests in the working of that organization. It contributes to the unique social and psychological environment of an organization.
	Service Delivery	the government acts as the service provider and citizen is the client that is to be served with highest possible quality in return for their contribution to the government in the form of taxes, fees, allegiance to state and so on.
	Public Fund	financial resource of the public which is held by state in a custodian capacity.
	Corruption	"as the abuse of entrusted power for private gain." Monopoly + Discretion – Accountability = Corruption